

BRIEF IN SUPPORT OF NALS OF MICHIGAN

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NALS of Michigan 2018 Scholarship Winner

Brittany Biggerstaff is the 2018 NALS of Michigan Scholarship Winner. She is a member of the National Honors Society and received two academic letters during her high school career. She was a student ambassador for three years and was elected president of the group during her senior year. As an ambassador, she was heavily involved in bringing new students into the school and helping them make a smooth transition. She was homecoming queen her senior year. She graduated as #6 in her class with a 4.21 GPA. Her goal is to have a substantial role in achieving justice for those who have been oppressed and discriminated against by becoming a civil rights attorney. She wants to be a voice for people who have been silenced and ignored.



Heidi Hopper, PP, PLS Treasurer

As treasurer (and in the midst of September exams), I thought it would be helpful to have an article on accounting procedures. Whether or not we like it, we all deal with numbers (some better than others) and continue to live our lives around financial means. As a standard there are two types of accounting methods for recording services: *accrual* (monies as earned/expenses) v *cash* (monies recorded when in hand/expenses actually paid). We at NALS of Michigan go by the cash basis. The first step to accounting is *journalizing* (chronological entry in a general journal), then *posting* in a ledger (a group of accounts), and finally your *income statement* (we call it a financial report) for a time certain. The standard accounting equation is assets equal liabilities plus owner's equity ($A=L+E$). To get to the bottom (generally), we care mostly about the *net income* or *net loss*. Net income is the amount remaining once expenses have been deducted from total income; hence net loss is the amount by which expenses exceed total income ($R-E=NI/NL$).

Here are a few questions to assist with studying for the Advanced Certification Exam:

True or False:

- 1 A *credit* is to record an amount on the right or credit side of the account. _____
- 2 When an entry is made on the right side of a liability account it increases the account balance. _____
- 3 A *debit* is to record an amount on the left or debit side of an account. _____
- 4 An entry to the left side of a liability account decreases the account balance. _____
- 5 Footing is a footnote that is made on a ledger. _____
- 6 Imprest fund is a fund consisting of special coins. _____
- 7 The government circular that provides information for filing payroll taxes is called W-2. _____
- 8 FUTA taxes are paid at the close of each year. _____
- 9 The post-closing trial balance is done to prove the equity of the accounts left open when closing entries are completed. _____
- 10 The primary purpose of a trial balance is to make sure the treasurer is doing its duties. _____

NALS of Michigan Fall Legal Education and Membership Meeting

The Summer Legal Education and Membership Meeting was a huge success. The speakers were excellent and the membership meeting was just as good. Look for exciting things to come in the upcoming year.

The Legal Education Committee is currently working on lining up speakers for the Fall Legal Education and Membership Meeting. You won't want to miss it!

Save the Date!

Saturday, October 20, 2018 at 8:30 a.m.

State Bar of Michigan Conference Room

Stay tuned for more information.

2019 Annual Meeting

The 58th NALS of Michigan Annual Meeting will be held on April 25-28, 2019 at the Delta Marriott (fka Holiday Inn West), 2747 South 11th Street, Kalamazoo, MI.

Exhibitor and Vendor booths will be displayed on Friday, April 26, 2018 from 8:00 a.m. to 5:00 p.m. Are you interested in being an exhibitor or vendor or do you know a firm or individual who might be interested? If so, see registration form attached. It is not too early to reserve your space at the 2019 Annual Meeting.

Stay tuned for more information as it becomes available.

Certification

Paula Steffey, PP, CLP-SC, CWCP Certification Chair

Certification is one step toward advancing your career. This is something you will do for YOU, and no one else. Maybe the employer you are working for or the position you are in right now is not where you want to be or not going to take you where you want to go, but if you leave you will be able to take one important thing with you—your NALS certification. That is yours and only yours. Your employer reaps the benefits of you being certified and you will reap the benefits of being certified. Those benefits could come in a variety of ways so keep an open mind.

The certification “network” within NALS is amazing. Being involved in certification-related activities at all levels has given me an opportunity to network with other members throughout the United States who have the same passion. We not only share our study materials but we also create new study materials. We do what we need to do to assist our fellow NALS members. Everyone learns differently and at their own pace. We all have the same goal – mentoring those members interested in obtaining one of the many NALS certifications.

I am happy to report that I once again had the opportunity to participate in the NALS Study Hall Live! Series by hosting two of the study hall sessions. Following those sessions I received emails from a couple of the attendees in other states and have had the privilege of mentoring them and providing them with additional study materials to help them attain their goals.

Just a quick reminder—NALS of Michigan has a library of study materials due to the generosity and support of the NALS Foundation. As Certification Chair I also have a ton of study materials that I can send to anyone who is interested in studying for one of the certification exams.

Certification Olympics CLE Event

Are you studying for one of the certification exams? Do you need CLE credits toward recertification? Or do you just want to join your NALS pals for a day of fun and education all wrapped into one? Join us on September 8, 2018 from 10:00 a.m. to 2:00 p.m. in Kalamazoo. 3.5 CLE credit hours available. See flyer attached for more information.

NALS Study Hall Live! Series

NALS is once again hosting a Study Hall Live! Series in July and August on various topics to assist in your studies. These are FREE for exam registrants, and only \$15.00 for members. To register, go to: https://www.nals.org/events/event_list.asp

National Happenings

TV Talk

September 19, 2018 at 7:00 pm CST (8:00 pm EST)

To register go to:

<https://www.nals.org/events/EventDetails.aspx?id=1134783&group=>

Quarterly Membership Meetings

The 2018 Online Membership Meetings will be held from 7:30-8:30 p.m. on the following dates:



October 8, 2018

To register for any of the online membership meetings go to: [NALS.org/2018NOMM](https://www.nals.org/2018NOMM)

You will earn one (1) hour of continuing legal education from the presentation.

NALS 67th Annual Education & Networking Conference September 20-22, 2018

Registration now open at [NALS.org/PHX18](https://www.nals.org/PHX18)!

#NALSPALS are excited to learn, explore, and have fun at the 67th Annual Education and Networking Conference will be held on September 20-22, 2018, in Phoenix, Arizona, at the Phoenix Marriott Mesa. Hotel reservations dates have been extended from September 14, 2018 to September 28, 2018 for exploring the area with your #NALSPALS! Travel and rental discounts provided by Southwest Airlines, Hertz, Avis, and 3 Peas Baby Gear. Visit [NALS.org/PHX18](https://www.nals.org/PHX18) today!

NALS Specialty Sections

The NALS Networking and Specialty Sections are organized, virtual communities to pose questions about specific topics. They are designed to enhance and create conversation among those who join. NALS offers the following Specialty Sections:

Corporate Law
Real Estate
Federal Court
Civil Litigation

Criminal Law
Court in all 50 States
Family Law

For more information go to: <http://www.nals.org/page/sections2>

NALS Foundation Fundraisers

Mystery Suitcase Raffle

Would you like to win a carry on suitcase filled with over \$300 worth of goodies? Tickets are \$5.00 each or five tickets for \$20.00. The winner will be announced at the NALS 67th Annual Education and Networking Conference. You do not need to be present to win. To purchase tickets go to:

<https://www.nals.org/blogpost/1597500/305471/2018-Mystery-Suitcase-Raffle>

2018 Quilt Raffle

Would you like to win a beautiful quilt which was donated and quilted by Dee Beardsley, EMERITUS, PP, PLS. Tickets are \$5.00 each or five tickets for \$20.00. The winner will be announced at the NALS 67th Annual Education and Networking Conference. You do not need to be present to win. To purchase tickets go to:

<https://www.nals.org/blogpost/1597500/305461/2018-Quilt-Raffle>

Prom King and Queen Contest

Vote for Prom King and Queen at the link below. Each dollar equals one vote. Online voting closes on September 5, 2018.

<https://www.nals.org/page/PromNight>

Foundation Friday

NALS Foundation Trustees are hosting the first-ever #Foundation Friday on Friday, September 21, 2018. Represent your support for legal education by purchasing gear and wearing it at your office or at the conference. Visit the store at:

<https://nals.threadless.com/collections/nals-foundation-gear/>

Full Circle 30/360 Campaign

As part of our 2018 initiative, we are asking 360 of our #NALSPALS to become 'Full Circle' Donors. Pledge your support to the NALS Foundation for 12 months, giving only \$30 per month or giving a onetime donation of \$360. Get recognized for supporting the continual goals + efforts of the NALS Foundation! [NALS.org/FoundationFullCircle](https://www.nals.org/FoundationFullCircle)

Facebook Fundraiser. Dedicate your birthday or any day towards giving to the NALS Foundation.

AmazonSmile. AmazonSmile is a simple and automatic way for you to support the NALS Foundation every time you shop, at no cost to you! View detailed how-to's for using these methods on [NALS.org/FoundationWays](https://www.nals.org/FoundationWays)

Chapter Fundraising Events

NALS of Lansing

3rd Annual September Swing Golf Outing

Saturday, September 15, 2018 at 11:00 a.m.

(See flyer attached for more information)

Social Events

Kalamazoo County Bar Association Summer Party

Kalamazoo Growlers Baseball Event

Sunday, August 12, 2018 at 2:00 p.m. – 6:30 p.m.

(See flyer attached for more information)

NALS of West Michigan – Social Event of the Season

Grand Lady Riverboat Cruise

Thursday, August 16, 2018 at 6:00 p.m.

Tickets can be purchased at: www.grandlady.info/events/happy-hour-live-music-natchez-trace-2/

NALS of Michigan Reunion

Past, Current, Future NALS Members & Legal Entities are invited to the Summer Cookout on Saturday, August 18, 2018 from 10:30 a.m. to 2:00 p.m. in Lansing.

Sponsored by U.S. Legal Support, Inc.

(See flyer attached for more information)

Finance Committee

Benefit fundraising program

www.benefit-mobile.com

All you need to do is download the App (for I-phone or Android), select “NALS of Michigan” as the beneficiary, purchase a gift card and a portion of the proceeds goes to NALS of Michigan. You don’t need to purchase gift cards just to give as gifts – you can purchase a gift card for yourself prior to going shopping or out to dinner. You’ll be spending that same amount of money anyway so why not help our organization at the same time. A few examples are participating retailers are Applebees, Bath & Body Works, Bed Bath & Beyond, Best Buy, Burger King, K-Mart, Lowes, Old Navy, Panera, Petco, Starbucks, Target, Staples, Walmart, Home Depot, Whole Foods, Zappos and many more.

Logo Items for Sale

Flash Drives
\$10.00 each



Greeting Cards
\$1.00 each

(Perfect for sending to
your NALS PALS)



<p>T-Shirts \$10.00 each</p> 	<p>Tote Bags \$8.00 each</p> 
<p>List Pads 2/\$1.00</p> 	<p>Blue Tooth Speakers \$25.00 each</p>  <p>To order a logo item, please contact any member of NALS of West Michigan</p>

Quiz Answers

- | | |
|--------------------------------|--|
| 1. True | 6. False (petty cash) |
| 2. True | 7. False (circular) |
| 3. True | 8. True |
| 4. True | 9. True |
| 5. False (totaling of columns) | 10. False (to check the quality of debits & credits) |

Calendar of Events

August 15, 2018	Deadline to register for the ALP, PLS/CLP and PP Exams
September 1, 2018	NALS Foundation Grant Deadline
September 20-22, 2018	67 th Annual Education and Networking Conference
September 29, 2018	ALP, PLS/CLP, and PP Certification Exams
October 8, 2018	2018 National Court Observance Week
October 8, 2018	Quarterly Membership Meeting
October 20, 2018	NALS of Michigan Fall Membership Meeting

Past, Current, Future NALS Members & Legal Entities

Join Us For Our NALS of Michigan

Reunion

Summer Cookout



For More
Information,
Contact:
Laleise D. Curtiss
VP Membership &
Marketing
(757) 663-1404



Saturday
August 18, 2018
10:30 am - 2pm
Patriarche Park
960 Alton Road
East Lansing, MI
48823
| Music Fun &
Free Food

Sponsored by U S Legal Support, Inc.



engage
inspire
enhance
promote

NALS of Michigan CERTIFICATION OLYMPICS



Let the Games Begin

Are you studying for one of the certification exams? Do you need CLE credits toward recertification? Or do you just want to join your NALS pals for a day of fun and education all wrapped into one?

NALS of Michigan is hosting a CLE event!

DATE: Saturday, September 8, 2018
TIME: 10:00 a.m. to 2:00 p.m.
LOCATION: Goidosik Morse Disability Law Group
5900 Portage Road
Kalamazoo, MI 49002
COST: \$20.00 per person. Lunch is included.
DEADLINE TO REGISTER: August 31, 2018



3.5 CLE credit hours available

Register by returning this form and your registration fee
in the amount of \$20.00 (payable to NALS of Michigan) to:

Paula Steffey, PP, CLP-SC, CWCP
3240 Pondview Drive
Kalamazoo, MI 49009
westernmom40@gmail.com
(269) 377-9341

Name _____ Chapter _____
Address _____
Email _____ Phone Number _____
Exam being taken _____ Date of Exam _____

Please note that the ALP and CLP/PLS exams are now online and offered every month.
All three exams are also offered in-person the first Saturday in March and the last Saturday in September.



NALS of Michigan



58th Annual Meeting and Educational Conference

April 25th-28th

Delta Marriott, Kalamazoo, Michigan

Exhibitors: Friday, April 26th (8:00 a.m. to 5:00 p.m.)

_____ Exhibitor - \$250

Includes exhibit table, one ticket for Exhibitor's luncheon (Friday, April 26th), business card size ad in event program, logo, and link posted on the NALS of Michigan website for 90 days starting February 26, 2019.

Vendors: Friday, April 26th (8:00 a.m. to 5:00 p.m.)

_____ Vendor- \$50

Includes exhibit table and business card size ad in event program

Business Name: _____

Contact Name: _____

Email Address: _____

Mailing Address: _____

Please make checks payable to: NALS of Michigan Annual Meeting Fund

Return this form and payment by March 2, 2019 to: Andrea Kardatzke

P.O. Box 974

Portage, MI 49081

(269) 599-7197

andreakardatzkenals@gmail.com

Donations of items to include in our conference bags are welcomed and encouraged. This is a great way to advertise!

HEY, FRIENDS!
YOU'RE INVITED TO THE
KALAMAZOO BAR ASSOCIATION
SUMMER PARTY!

JOIN US FOR SOME FOOD, DRINKS, BASEBALL, AND FUN
SUNDAY, AUGUST 12TH | 2PM

(GATES OPEN @ 2:00PM - GAME BEGINS @ 3:05PM)

\$23

7 INNINGS OF ALL YOU CAN EAT FOOD
UNLIMITED SODA AND WATER
KID ZONE VOUCHERS
TICKET TO THE BALLGAME
NEWLY RENOVATED PARTY ZONE
UPGRADE YOUR TICKET TO INCLUDE 7
BEER TABS FOR \$10 AT THE GATE

STEP 1. GO TO GROWLERSTICKETS.COM

STEP 2. ENTER PROMO CODE "KALAMAZOO BAR ASSOCIATION"

STEP 3. BUY YOUR TICKETS

STEP 4. TELL YOUR FRIENDS

STEP 5. SHOW UP ON AUGUST 12TH!

PLEASE PURCHASE YOUR TICKETS BY
MONDAY, AUGUST 6TH TO GUARANTEE YOUR SPOT!
FOR MORE INFORMATION OR QUESTIONS PLEASE
CONTACT JENNIFER @ INFO@KALAMAZOOBAR.ORG

KALAMAZOO GROWLERS - 251 MILLS ST, KALAMAZOO, MI 49048 - 269.492.9966 - GROWLERSBASEBALL.COM



NALS of Lansing 3rd Annual September Swing Golf Outing

Saturday, September 15, 2018, 11:00 a.m.
Centennial Acres Golf Course
Sunfield, Michigan

Join NALS of Lansing for its 3rd Annual September Swing Golf Outing. NALS of Lansing is a non-profit organization that has been serving the capital region for over 50 years by providing continuing legal education, certifications, networking, and training to those choosing the legal services industry as their career.

GOLFER REGISTRATION:

Format: 4 - Person Scramble, Shotgun Start

Price: \$60 per golfer \$240 foursome

- Includes: ☆ 18 holes of golf with golf cart
- ☆ all-you-can-eat BBQ (includes tap beer)
- ☆ open driving range
- ☆ on-the-course contests

Golfer Name(s)

Register online at <https://www.eventregisterpro.com/event/nals> or mail a check payable to NALS of Lansing, c/o Jessica Garber, 313 S. Washington Sq., Lansing, MI 48933

SPONSORSHIP OPPORTUNITIES:

- Cart Sponsorship: \$500
Large ad on each golf cart; the ultimate in visibility; includes foursome of golf; logo on website
- Exclusive Scorecard Sponsorship: \$300
Your logo on every event scorecard; visible to all players; logo on website
- Exclusive Scoreboard Sponsorship: \$300
Your logo on the official event scoreboard; highly visible; logo on website
- Hole Sponsorship: \$100
8x24 printed sign in a deluxe holder visible at the tee off area; logo on website

Donations of items for prizes such as tickets to sporting or theater events, gift baskets, gift cards, etc., are appreciated.

